

<b>Commonwealth of Virginia</b>		
Thomas A. Lisk, Chair  <hr/> Andrew Kubincanek, Program Coordinator		Pocahontas Building 900 E. Main St. Eighth Floor Richmond, Virginia 23219 (Phone) 804-786-3591 (Fax) 804-692-0625 akubincanek@dls.virginia.gov <a href="http://codecommission.dls.virginia.gov/alac/alac.shtml">http://codecommission.dls.virginia.gov/alac/alac.shtml</a>
<b>Administrative Law Advisory Committee</b>		

**Meeting Summary**  
**Administrative Law Advisory Committee**  
**April 28, 2023 – 12:00 PM**  
**Senate Subcommittee Room 1, Pocahontas Building**

**I. Welcome and call to order**

*Tom Lisk, Chair*

**II. 2023 Session Update** – Andrew Kubincanek provided an update on legislation related to the Virginia Administrative Process Act from the 2023 Session of the General Assembly. ALAC had no recommended legislation during the session.

**III. 2023 Work Plan Development** – The committee formed a work group, led by Eric Page, to conduct the biennial review of The Hearing Officer Deskbook.

Jeff Palmore informed the group that he and the chair had discussed the Governor’s Office’s programs to streamline the executive review process with Andrew Wheeler, head of the Office of Regulatory Management. The committee agreed to invite Andrew Wheeler to a future committee meeting to present his office’s findings and offer assistance with legislation to further enhance transparency and efficiency in the executive review process.

The committee agreed to not pursue any further action on its 2022 study of harmless error in the judicial review process at this time.

**IV. Public Comment/Adjourn** – Hearing no public comment, the meeting was adjourned.

Thomas A. Lisk, Chair  
 John Daniel  
 Michelle Gowdy  
 Paul Kugelman

Eric M. Page  
 Jeffrey S. Palmore  
 Mike Quinan  
 Alexander F. Skirpan, Jr.

Brooks Smith  
 Holly Trice  
 Jennifer Williamson  
 Kristi S. Wright